

Office Memorandum

A Pre Bid meeting in respect of the RFP proposal for State Level Upgradation Plan (SLUP) to be prepared under PMFME Scheme was conducted on 28.10.2021 at 02:00 PM in circuit house Dehradun. Participants of the meeting are listed below.

Applicant Firms

1. Synergy technofirms
2. Nangia & Collp Government Advisory.
3. SPA capital advisors Delhi.
4. Dr. J.C. Kaim, Additional Director, Horticulture
5. Shri Mahendrapal, Deputy Director (Statistics)
6. Dr. Rohit Bisht, Food Processing Officer
7. Shri Bipin Semwal, Sr. Assistant (Accounts)

In the meeting various queries regarding the RFP proposal for SLUP raised by the applicant firms were discussed. The details of which are as follows:-

Query: To extend estimated cost of Bid to maximum limit or upto Rs. 25 Lakh.

Reply: The amount allotted for Utrkhand regarding preparation of SLUP is Rs. 10.00 lakh. Any further change in the amount would only be done after approval from MoFPI (PMFME Division), Govt. of India.

Query: 3-5 yrs. experience related query for bidders participating in the bid.

Reply: The company must have minimum 03 years of experience while employees/Joint venture etc. should have minimum 05 years of experience. Marks on Technical Bid will be given as per experience.

Query: 20-25 individual per enterprises per district (size) of respondents & Value Chain mapping related.

Reply: Minimum 20-25 individual may be interviewd which may included enterprise, potential farmers, traders, aggregators, federation, FPOs dealing in ODOP and interaction would be made with all stake holders including farmers, traders, trading organization, industry association, SHGs/FPOs, Government Officials along with line departments. Geo tagging pictures and attendance of the meetings duly signed by concered district/block officials of department to be presented along with report.

Query: Joint ventures/consortium to be allowed in tender

Reply: This is an extensive quality study work which may require experienced company/firm, LLP with permanent experience team of those over having consutancy business should have done such surveys in Horticulture/Agriculture/Food Processing and related fields earlier. hence for mainting quality of SLUP survey NGOs, Joint ventures/consortium cannot be allowed in bid process.

Query: Request for presentation of bid to be done online/offline.

Reply: Presentation of bid can be done both online/offline. link will be shared one day prior on department website.

Query: Request for change in weightage of Technical & Financial bid from 70:30 to 80:20.

Reply: No change would be accepted for change in weightage.

Query: Request for consideration of office of bidder in North India.

Reply: For better monitoring, regular guidance from SNA/SPMU/DONOs, it is pertinent to have an local office of the firm in Uttarakhand.

Query: Consideration of single stage in 75 days along with fee amount of 30%

Reply: Timeline of delivers/terms of fee payment is revised as per the instruction given by MoFPI, Govt. of India, vide their letter dated 25.10.2021. SLUP to be approved by SLAC before final submission of MoFPI.

Timeline of Fee payment:

1. 20% professional fee would be paid after submission of inception report - 15 days.
2. 15% professional fee would be paid after draft SLUP, presentation and feedback- 75 days.
3. 15% professional fee would be paid after receiving of finalized draft post feedback - 90 days.
4. 20% professional fee would be paid after approval of final SLUP by SNA - 100 days.
5. 30% professional fee would be paid after approval of the slup in SLAC (including the incorporation of the feedback of SLAC) - 120 days.

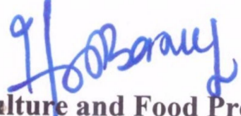
Note: Final payment of 30% would be made only after the SLUP is duly approved by SLAC and submitted to MoFPI, PMFME division.

Query: Further qualification and experience of key team members/leaders.

Reply: CVs and consent letter of the team members should be submitted along with bid .

Query: Submission of EMD

Reply: The EMD/Security is to be submitted in the form of FDR only. No other means would be accepted. All Documents along with FDR to be submitted in hard copy before the last day of submission of the bid to Director Horticulture, government garden circuit house Dehradun.

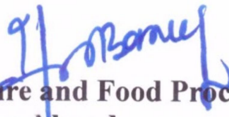

**Director Horticulture and Food Processing,
Uttarakhand**

2120
Letter no./ / RFP-SLUP-PMFME2021-22

Dated : Dehradun 29/1/2021

Copy to:

1. Above bidders for information and necessary action
2. Committee members for information and necessary action
3. Computer operator/ Accountant for uploading on Uttarakhand e- procurement portal and departmental website


**Director Horticulture and Food Processing,
Uttarakhand**